



Alan Day Community Garden Gardener Lease Agreement and Guidelines

The Alan Day Community Garden is offering community gardening plots for lease by individuals, households, community groups, and organizations. We are a volunteer-driven organization working to support our local food system. Our garden plots offer great value, and include access to tools, water, community support, and workshops. Garden plots are available on a by-donation basis to those who can commit to managing their plot throughout the entire growing season. *Plan to visit your garden two to three times a week during the growing season. Please give generously.*

Because community gardens require a fair amount of work beyond tending to your plot, we ask that gardeners participate to the best of their ability in the upkeep of the entire garden by attending two gardener work party days – Once in late May to prepare for the growing season, and once in the fall to prepare for winter.

Plots may not be sublet or given away to anyone else without notice and approval by the Executive Director. Participants may work in the garden from dawn to dusk from April 15th until November 15th. These agreements are in place to help the community work together to help make the garden a success for everyone. Please read and help each other remember. Thanks!

I agree to abide by the following terms and conditions:

1. I will make a non-refundable donation (credit card, cash, or check payable to Alan Day Community Garden).
2. I will keep something planted and growing in my plot for the entire growing season (June-October).
3. I will notify the Garden Coordinator if I must abandon my plot.
4. I will refrain from using any synthetic pesticides or fertilizers.
5. I will use organic seeds and seedlings, and strive to learn and use organic methods and the principles of permaculture.
6. I will keep my plot and adjoining pathways tended by removing weeds from the garden bed, surrounding area, and the walkway. I will move all clippings, thinnings, and yard waste to the designated compost or weed areas.
7. I will conserve water and turn off all spigots when I am not watering.
8. I will keep my plot free from litter. I will use litter bins or take all waste home.
9. I will be contacted if my plot has been neglected or improperly cared for.
10. I will harvest my crop. If I don't need the produce I will ask the Garden Coordinator to donate it to ADCG programming or a community kitchen.
11. I will be considerate of my fellow gardeners. I will not build trellises or fencing more than 4 feet high that would shade other plants, walk on others' garden beds, or allow my plants to



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- sprawl onto other plots. I will communicate respectfully to everyone associated with ADCG.
12. I will not apply anything to or pick anything from another person's plot without their approval.
 13. I will closely supervise any children I bring to the garden.
 14. I will leash and closely supervise any animals that I bring to the garden.
 15. I will not use tobacco, alcohol, or drugs at the garden.
 16. I will not grow illegal, invasive, or perennial plants.
 17. I will remove all crops and non-compostable materials, such as landscape fabric, trellises, or watering devices from my plot by November 15th unless I have permission from staff to use the plot year-round.
 18. I will notify the Executive Director of any vandalism, theft, or conflict among gardeners. If I am experiencing conflict with another gardener, staff, volunteer, or anyone associated with ADCG, I will communicate my conflict with them directly. If I cannot resolve my conflict through direct, articulate communication with the person, I will request assistance from staff. If my conflict is with staff, and I have already articulated and attempted to resolve my conflict directly with them, I will notify that staff and request assistance from the board president or vice president.
 19. I am allowed to use ADCG property at the discretion of the Executive Director and/or Executive Team members, and I understand that not adhering to these guidelines or performing other disruptive behavior, communicating disrespectfully, or any other reason, may result in loss of access. My donation will not be refunded.
 20. I will help others remember these agreements

The Alan Day Community Garden is not responsible for any lost, stolen, or damaged plants, gardening materials, or belongings left at the garden. The Alan Day Community Garden assumes no liability for any injury, damage, theft, or loss of property belonging to garden users. Please take care of our community, resources, and garden! If you have any questions, please email us at programs@alandaycommunitygarden.org.



**Alan Day Community Garden
Gardener Lease Agreement and Guidelines**

Name: _____

Address: _____

Email: _____

Phone: _____

I prefer to be reached by (circle one): Phone / Email / Other _____

Donation (amount, when, payment method): _____

Plot Number (leave blank if no plot number has been assigned): _____

I allow the ADCG to share my contact information with other gardeners (circle one): Yes / No

I wish to receive ADCG's monthly newsletter (circle one): Yes / No

I am interested in volunteering for a garden committee (circle one): Yes / No

I permit ADCG to use or release photos of me to the media (circle one): Yes / No

Signature: _____ **Date:** _____

Please sign two copies of this agreement. Keep one for your records, and return one to:

*Alan Day Community Garden
26 Whitman St.
Norway, ME 0426*